

Northern York County Rod & Gun Club

BY LAWS

Lewis Hill Road P.O. Box 186
West Newfield, Maine 04095

Approved: June 5, 2009

Article # I NAME

This organization shall be known as the NORTHERN YORK COUNTY ROD AND GUN CLUB, Inc., hereafter referred to as NYCRG.

Article # II PURPOSE

This purpose of the NYCRG is to promote the propagation and conservation of fish and game, to protect the same by the prevention of pollution in lakes and streams in the State of Maine, to encourage all outdoor recreation, to teach the proper use of firearms, to instruct novices in the art of fishing and handling of boats and canoes, and to propose legislation conducive to the best interest of hunting and fishing in the State of Maine.

Article # III MEMBERSHIP

Membership will be Individual, Family, Junior, Lifetime, Senior, Disabled, and Honorary.

1. **Individual** – Any person, sixteen (16) years of age or older, upon application, recommendation of the Board of Directors, two-thirds (2/3) vote of the members present at a Regular meeting, and payment of the initiation fee and annual dues will become a member.
2. **Family** – Membership will include at least one (1) adult and children in their legal care under sixteen (16) years of age upon application, recommendation of the Board of Directors, two-thirds (2/3) vote of the members present at a Regular meeting, and payment of the initiation fee and annual dues.
3. **Junior** - Any person, ten (10) years of age through fifteen (15) years of age having parental permission and sponsored by an adult who is a member of the NYCRG upon application, recommendation of the Board of Directors, two-thirds (2/3) vote of the members present at a Regular meeting, and payment of the initiation fee and annual dues will become a member. Junior members do not have a vote.
4. **Lifetime** – Any individual having two (2) years consecutive Individual or Family membership shall purchase a Lifetime membership at the present fee.
5. **Senior** – Any member sixty-Five (65) years of age or older having five (5) consecutive years of membership, is eligible for Senior membership upon application to and approval of the Board of Directors. Senior members have their annual fee waved.
6. **Disabled Veteran** – Any individual member, after one (1) year membership, may apply for annual fee waiver to the Board of Directors.
7. **Other Disabilities** – Members with other disabilities, after one (1) year membership, may apply for annual fee waiver to the Board of Directors. They must be submitted on a yearly basis and it is not automatically continued into subsequent years.
8. **Honorary** – These memberships may be considered by the Board of Directors and two-thirds (2/3) vote of members at a Regular meeting for person(s) to be honored by the NYCRG under special conditions on a yearly basis. These members have all privileges except voting.

Article # VI DUES

Dues and fees are recommended by the Board of Directors and approved by two-thirds (2/3) vote at a Regular meeting. Dues and fees are payable by January 31st of each calendar year with no grace period. Under special circumstances an extended grace period can be considered by the Board of Directors and two-thirds (2/3) vote of members at a Regular meeting.

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Article # V BENEFITS

It shall be understood by anyone joining the NYCRG that any benefits derived by this organization shall be divided by paid members by the Board of Directors in the event the organization is dissolved.

Article # VI MEETINGS

Regular meetings shall be held at the Clubhouse in West Newfield. Meetings will be conducted in accordance with "ROBERT'S RULES OF ORDER". The first Thursday of each month will be a regular meeting at 7:30PM. The regular meeting date may be changed if it occurs in a holiday period or by extended circumstances. The Annual meeting is held the first Regular meeting in December and is when the election of officers and Board of Directors occurs for the following year. Special Meetings may be held at any time at the call of the President or upon application by any five (5) members addressed to the President stating the business to be transacted. The Secretary shall give notice of Special Meetings in writing to all members five (5) days prior to the said meeting.

Article # VII QUORUM

Seven (7) members shall constitute a quorum for the transaction of any business of the NYCRG.

Article # VIII OFFICERS

The five (5) officers of the NYCRG shall be President, Vice President, Secretary, Treasurer and Dues Collector who shall be elected for a term of one (1) year, excepting the Treasurer, who shall be elected to a two (2) year term.

1. **President** – The President shall preside at all meetings and enforce a due observance of by-Laws. It shall be the duty of the President to see that all officers and committees function properly, and to appoint special committees as confirmed by the membership. The President shall not take part in any debate, make or second any notion while in the chair, and vote only in the case of a tie, except when balloting for candidates, then the President shall be entitled to the same privileges as the other members. The President shall sign all deeds and contracts for and in the name of the NYCRG when duly authorized and perform all duties prescribed by the membership.
2. **Vice President** – the Vice President shall assist the President in the discharge of the President's duties, and in the President's absence, preside and perform the duties of the President.
3. **Secretary** – It shall be the duty of the Secretary to keep a record of all meetings, to write all communications, to open and distribute all mail, to have charge of the seal of the club (when incorporated) and affix the same to any document when it is required, to write and distribute the Newsletter, and to perform such other duties pertaining to the Secretary's office.
4. **Treasurer** – It shall be the duty of the Treasurer to collect all money and give receipt of the same. The Treasurer shall disperse the money on the order of the membership. The Treasurer shall submit a monthly report at each regular meeting. The Treasurer shall submit the financial report at the February regular meeting from the prior calendar year. The Treasurer shall deposit all money that comes into the Treasurer's possession in the name of the NYCRG in such financial institution the Treasurer selects.
5. **Dues Collector** – The Dues Collector shall collect all membership dues and fees, give all collected dues and fees to the Treasurer, keep an up-to-date record of the membership, send membership cards, and provide a copy of the By-Laws to each new member.

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Article # VX BOARD OF DIRECTORS

The Board of Directors shall be composed of five (5) members who are elected by the club membership for a one (1) year term. The five (5) members of the Board of Directors shall not include any elected officers. The Chairperson of the Board of Directors shall be elected by the Board Members. The Board of Directors shall make the final decision on all club matters unless overruled by a two-thirds (2/3) majority vote of the club membership at any regular meeting. The Board of Directors shall meet monthly, shall review all applications regarding membership, will have charge of all club property, will enforce club rules, and hand out punishment, and will keep and report minutes of all meetings and Regular meetings. Any NYCRG member may attend Board of Director meetings with no voting privileges other than the President as a tie breaker.

Article # X ELECTIONS

Nomination of Officers and Board of Directors will be made at the November Regular meeting. One or more members are to be nominated to run for Officers or Board of Directors. The Officers and Board of Directors shall be elected by majority vote via a secret ballot at the Annual meeting. At each election the President shall appoint three (3) tellers who will canvass the vote and report the results of the ballot. An Absentee Ballot may be obtained from the Secretary prior to the Annual Meeting. The Board of Directors will verify all Absentee Ballots at the Annual meeting.

Article # XI ABSENTEEISM OF OFFICERS

Any Officers missing three (3) consecutive meetings may be terminated from their position at the discretion of the Board of Directors. The President may appoint a temporary replacement of an absent Officer.

Article # XII VACANCIES

Vacated Officers or Board of Directors shall be filled by nomination and election at a Regular meeting, with the person elected serving until the next Annual meeting.

Article # XIII ALTERATIONS

The By-Laws may be amended by two-thirds (2/3) vote of the members present at a Regular meeting provided that notice of such amendments have been presented at the previous meeting, posted for thirty (30) days, and published in the Newsletter.

Article # XIV VISITORS AND GUEST SPEAKERS

All visitors or guest speakers must have permission to speak from the President before the meeting. He or she must state the subject which he or she will be speak on at the meeting.

Article # XV AUDITING

A three (3) person audit committee shall be chosen by the President. All books of the Treasurer will be audited on an annual basis or when deemed necessary by the Board of Directors.

Article # XVI HARASSMENT

There will be no harassment or abuse, either physical or verbal, by any member or guest to any other member of guest. When a written grievance is filed, each party will present their case before the Board of Directors. The Board of Directors will render a decision with recommendations to the membership.

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Article # XVII SUBSTANCE ABUSE

No alcohol will be allowed at any event where there will be shooting at the shooting range. No illegal substances will be permitted on the NYCRG premises.

Article # XVIII DISCIPLINARY ACTION

A member may be brought up for disciplinary action, up to and including suspension, by petition of a member of the Board of Directors. The Board of Directors will review the complaint, recommend disciplinary action, and provide a written decision to the member. By request, a disciplined member is entitled to a hearing before the Board of Directors. After the hearing the Board of Directors will make a recommendation to the membership. A vote for dismissal requires a two-thirds (2/3) majority vote by secret ballot of the membership at a Regular meeting. A suspended member may reapply for membership after twelve (12) months.

Article # XIX CLUB PROPERTY RENTAL

The club house may be utilized by club members for non-club events for a rental fee specified by the Board of Directors and approved by the club membership. All requests for rentals shall be submitted to the Board of Directors for approval. Any club member renting the club property must submit a certificate of insurance along with their request for rental. Costs associated with any damages sustained to the club property at the time of the rental shall be the responsibility of the club member who rented the property.